Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

200 Teath Street, New To	11, 11, 1000, 1215			
	Date:			
In Re:	3			
	-v-			
Case #	#:	()	
Dear Litigant,				
Enclosed is a copy of the judgment entered in y	our case.			
Your attention is directed to Rule 4(a)(1) of the F that if you wish to appeal the judgment in your case, yo date of entry of the judgment (60 days if the United Staparty).	ou must file a notice of ap	peal w	vithin 30 days of t	the
If you wish to appeal the judgment but for any within the required time, you may make a motion for an of Fed. R. App. P. 4(a)(5). That rule requires you to sl failure to file your notice of appeal within the time allow other parties and then filed with the Pro Se Office no later (90 days if the United States or an officer or agency of	extension of time in acc how "excusable neglect' yed. Any such motion m r than 60 days from the day	ordanc or "go ust firs ate of e	e with the provisi ood cause" for yo t be served upon t	on our the
The enclosed Forms 1, 2 and 3 cover some comthem if appropriate to your circumstances.	nmon situations, and you	may c	hoose to use one	of
The Filing fee for a notice of appeal is \$5.00 an the "Clerk of the Court, USDC, SDNY" by certified cheaccepted.				
	J. Michael McMahon	, Cler	k of Court	
by:				
		, Dep	outy Clerk	

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

		X			
-V-			NOTICE	OF APPEAL	
- V -		 X	civ.	()	
Notice is hereby given			(party)		
hereby appeals to the United Sta	ates Court of A	ppears for th	e Second Circuit	from the Judgment	[describe it]
entered in this action on the	da	y of		·	
	(day)		(month)	(year)	
			(8	Signature)	
			(A	Address)	
			(City, State	and Zip Code)	
Date:		((Telen	hone Number)	

<u>Note</u>: You may use this form to take an appeal provided that it is <u>received</u> by the office of the Clerk of the District Court within 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

	X				
-V-		TION FOR E			
	 X	civ.	()	
Pursuant to Fed. R. App. P. 4(a)(5),		(party)			_ respectfully
requests leave to file the within notice of appeal of desires to appeal the judgment in this action enter notice of appeal within the required number of day [Explain here the "excusable neglect" or "good cause"	red on	(day)	file a notic	_ but f	rty) failed to file a
required number of days.]					
		(%)	gnature)		
		(31)	gnature)		
		(Ad	ldress)		
		(City, Sta	te and Zip (Code)	
Date:	()(Telepho	 one Number	·)	

<u>Note</u>: You may use this form, together with a copy of Form 1, if you are seeking to appeal a judgment and did not file a copy of Form 1 within the required time. If you follow this procedure, these forms must be <u>received</u> in the office of the Clerk of the District Court no later than 60 days of the date which the judgment was entered (90 days if the United States or an officer or agency of the United States is a party).

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X	K
-V-	NOTICE OF APPEAL AND MOTION FOR EXTENSION OF TIME
 X	civ. ()
the United States Court of Appeals for the Second	hereby appeals to (party) Circuit from the judgment entered on ion of the judgment]
respectfu (party)	I in the Clerk's office within the required time ully requests the court to grant an extension of time in
a. In support of this request,	states that
this Court's judgment was received on	(party) and that this form was mailed to the ate)
	(Signature)
	(Address)
	(City, State and Zip Code)
Date:	() (Telephone Number)

<u>Note</u>: You may use this form if you are mailing your notice of appeal and are not sure the Clerk of the District Court will <u>receive</u> it within the 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

	X
-V-	AFFIRMATION OF SERVICE
I,	
served a copy of the attached	
upon	
whose address is:	
Data	
Date:New York, New York	
	(Signature)
	(Address)
	(City, State and Zip Code)